

New Jersey Geospatial Forum

Executive Meeting Minutes



DATE: January 4, 2024

TIME: 1:00pm – 2:30pm

LOCATION: Teleconference meeting via Teams

CALL TO ORDER

A reorganization meeting of the New Jersey Geospatial Forum Executive Committee was called to order by GIO Brian Embley, as Trish Long's term as executive committee chair concluded and a new chairperson was needed, along with other positions.

ROLL CALL

Present:

Brian Embley (Geographic Information Officer)
Maya Thomas (NJGF administrator)

Mark Gatti
Matthew Duffy
Zachary Christman
Scott Costello
Calen Daugherty
John Hainsworth
Steve Cauller
Ambrose Gmeiner
Ken Fung

REORGANIZATION OF COMMITTEE POSTIONS

A vote affirmed Matt Duffy as *Executive Committee Chairman*

	Moved	Seconded	Yea	Nay	Abstained	Absent
Embley			X			
Gatti		X				
Duffy						
Christman			X			
Costello			X			
Daugherty	X		X			
Hainsworth			X			
Cauller			X			
Gmeiner			X			
Fung			X			

A vote affirmed Mark Gatti as *Vice Chairman*

	Moved	Seconded	Yea	Nay	Abstained	Absent
Embley			X			
Gatti						
Duffy		X				
Christman			X			
Costello			X			
Daugherty	X		X			
Hainsworth			X			
Cauler			X			
Gmeiner			X			
Fung			X			

A vote affirmed Calen Daugherty as *Secretary*

	Moved	Seconded	Yea	Nay	Abstained	Absent
Embley			X			
Gatti		X				
Duffy	X					
Christman			X			
Costello			X			
Daugherty			X			
Hainsworth			X			
Cauler			X			
Gmeiner			X			
Fung			X			

DISCUSSION TOPICS

Upcoming meeting dates – Proposed NJGF meeting dates in 2024 /early 2025 were reviewed. The table below shows dates / times. The committee did not identify any issues or conflicts with these dates and times. There was discussion of the time slot of the NJGF meeting that is held as part of the MACURISA conference in October. After discussion, it was recommended that the meeting time remain 10 AM on the Friday of the conference.

NJGF Executive Meetings				NJGF General Meetings			
<u>Day</u>	<u>Date</u>	<u>Time</u>	<u>Location</u>	<u>Day</u>	<u>Date</u>	<u>Time</u>	<u>Location</u>
Thursday	3/7/2024	1:00pm	Virtual	Thursday	3/7/2024	10:00am	Hybrid
Thursday	6/6/2024	1:00pm	Virtual	Thursday	6/6/2024	10:00am	Hybrid
Thursday	9/5/2024	1:00pm	Virtual	Friday	10/18/2024	10:00am	MAC URISA
Thursday	11/7/2024	1:00pm	Virtual	Thursday	12/5/2024	10:00am	Hybrid
Thursday	1/9/2025	1:00pm	Virtual	Thursday	3/6/2025	10:00am	Hybrid
Thursday	3/6/2025	1:00pm	Virtual				

Upcoming presentations – The committee discussed potential presentation topics / presenters for upcoming general meetings. GIO Embley brought up Eliza Gross as a potential presenter for the March 7, 2024 meeting, presenting on the topic “USGS 3D National Topography Model – Updates for New Jersey”. There were no objections to this presentation.

Potential back up plans for a March 7, 2024 presenter / topic were discussed, including a topic on the census, or presentation from Rowan University faculty.

(Note that after the conclusion of the meeting, GIO Embley emailed the committee informing everyone that Eliza Gross confirmed she can present at the March 7, 2024 meeting).

GIO Embley also reiterated for the committee members that when considering potential presentations, the committee should keep in mind that presentations should not be commercial in nature, and that there are other forums for presentations that are centered around a product or service in a commercial manner.

For the June 6, 2024 meeting, lightning talks were mentioned as a potential presentation item. It was agreed by the committee that if lightning talks will be held in June, then we need to start developing time lines for reaching out to members, submission deadlines etc. Maya Thomas will start reviewing these timelines – A May 13, 2024 deadline for submissions and a May 20, 2024 dry practice run were suggested as preliminary dates, based on previous lightning talks.

Task force review – GIO Embley reviewed items related to task forces, including liaison vacancies. GIO Embley also reviewed the origination and general ideas behind task forces.

Trails Task Force

- What is the status of this task force? Is there still a need for the task force, since their objective may have been completed with the development of the statewide trails layer? Deepa Sanjeevaraya may be consulted regarding this, as she is a task force member
- Tanya Nolte is retiring, so a new Trails task force liaison may be needed

Utilities Task Force

- GIO Embley expressed concern that the task force’s current mission may be too broad, and may be hindering meaningful progress on their objectives.

- GIO Embley and Executive Chairman Duffy will work on an email to send to the task force leaders that may request a re-work of the mission statement to narrow the scope and define clear objectives
- Maya Thomas suggested potentially inviting task force leaders to a future executive committee meeting to discuss
- Stephen Cauller was potentially interested in being the liaison to the Utilities Task Force

Chairman Duffy asks for a motion to adjourn.

MOTION TO ADJOURN

	Moved	Seconded	Yea	Nay	Abstained	Absent
Embley			X			
Long			X			
Gatti		X				
Duffy	X		X			
Christman			X			
Costello			X			
Daugherty			X			
Hainsworth			X			
Nolte			X			
Veenstra						

End 1:55pm