

New Jersey Geospatial Forum

Executive Meeting Minutes



DATE: March 7, 2024

TIME: 1:00pm – 2:30pm

LOCATION: Teleconference meeting via Teams

CALL TO ORDER

Committee Chair Matt Duffy called the meeting to order at 1 PM.

ROLL CALL

Present:

Brian Embley (Geographic Information Officer)

Maya Thomas (NJGF administrator)

Matthew Duffy (Committee Chair, County)

Mark Gatti (Committee Vice Chair, Regional Authority / MPO)

Calen Daugherty (Secretary, Private Sector)

Zachary Christman (University / College / K-12)

Scott Costello (State Government)

John Hainsworth (Municipal)

Steve Cauller (Federal Government)

Ambrose Gmeiner (Land Surveyor)

Ken Fung (Non-government Organization)

DISCUSSION TOPICS

Lightning Talks for June Meeting – The committee reviewed deadlines and logistics for the upcoming June Lightning Talks. It was determined that Lightning Talk participants must be present in-person to present. OIT staff will verify the audio/visual setup, but there will be no “dry run” practice presentation for presenters. As long as slides are provided ahead of time, there should be no need for practice presentations since the presenters will be in person. Maya will reach out to NJGF members with an announcement and call for presentations. The dates will likely be:

May 16 – interested persons confirm they will be presenting (email Matt)

May 30 – deadline for submission of slides (email Maya)

Steve Cauller asked some general questions about the Lightning Talks, and Matt and Maya gave a brief summary and reviewed the language / rules from previous Lightning Talks

Review of Meeting and In Person vs Virtual Discussion – The committee felt that the March 7 meeting went well, and that combined online / in person attendance was good. Since the hybrid approach has now been used for multiple general meetings, the committee reflected on the considerations of a meeting with a virtual option vs an in person only meeting. The hybrid meeting has resulted in high total attendance numbers, which means more people are receiving

the information disseminated in the meetings than ever before. Also, people that may work/live far from Trenton, or are otherwise unable to attend in person are now able to participate in the meetings. It was noted that the smaller in person attendance numbers for the hybrid meetings results in less in person networking before and after the meeting in Trenton. No new actions were recommended in the discussion, only that the committee continue to monitor numbers and think of possible ways to increase in person attendance without removing a virtual option.

Utilities / Public Works Task Force Discussion – Since the last meeting, Brian Embley and Matt Duffy reached out to Dom Elefante and Chris McClain (the Utilities task force leaders). Both indicated they currently have limited time to dedicate to the task force, though Chris McClain indicated he may have more time soon. Matt indicated he will reach out if he does not hear from Chris by April 5. At that point, if Chris does not think he will have time to advance the task force objectives, the executive committee may look to dissolve the task force during the June executive meeting.

Meeting Minutes Adoption – Several previous meeting minutes were formally adopted. The meeting minutes adopted were:

- 10/12/23 general meeting minutes
- 11/2/23 executive committee meeting minutes
- 12/7/23 general meeting minutes
- 1/4/24 executive meeting minutes

(All four meeting minutes were adopted as shown in the figure below)

	Moved	Seconded	Yea	Nay	Abstained	Absent
Embley		X				
Duffy	X					
Gatti			X			
Daugherty			X			
Christman			X			
Costello			X			
Hainsworth			X			
Cauler			X			
Gmeiner			X			
Fung			X			

NJGF at October MACURISA Conference – The NJGF meeting at the MACURISA conference in Atlantic City was discussed. Matt noted that MACURISA board members had communicated that the 2024 conference may not include the usual Friday (conference may be

Thursday only). If this is the case, the NJGF will have to switch the October meeting to Trenton as normal. Maya indicated she would look to hold the usual meeting room in Trenton for an October date (likely Friday the 18th), but expressed that for a scheduling perspective, it is important that MACURISA communicates their plans as soon as possible.

Upcoming presentations – The committee discussed potential presentation topics / presenters for upcoming general meetings.

June 2024 – Lightning Talks

October 2024 – TDB

December 2024 – Census

With June and December taken care of, the committee discussed potential presentations for the October meeting. Brian brought Chris Testa and some of the flood risk mapping being done by NJOEM. Rowan faculty presenting on some of the ongoing GIS work at the university was also brought up. These are both potential items, so as of this meeting the October presentation has yet to be determined.

MOTION TO ADJOURN

	Moved	Seconded	Yea	Nay	Abstained	Absent
Embley			X			
Duffy			X			
Gatti	X					
Daugherty			X			
Christman			X			
Costello		X				
Hainsworth			X			
Cauler			X			
Gmeiner			X			
Fung			X			

End 1:45pm