

# New Jersey Geospatial Forum

## Executive Meeting Minutes



**DATE:** Sep 5, 2024

**TIME:** 1:00pm – 2:30pm

**LOCATION:** Teleconference meeting via Teams

### **CALL TO ORDER**

Committee Vice Chair Mark Gatti called the meeting to order at 1 PM.

### **ROLL CALL**

Present:

Maya Thomas (NJGF administrator)

Mark Gatti (Committee Vice Chair, Regional Authority / MPO)

Calen Daugherty (Secretary, Private Sector)

Scott Costello (State Government)

John Hainsworth (Municipal)

Steve Cauller (Federal Government)

Ken Fung (Non-government Organization)

Zachary Christman (University / College / K-12)

Brian Embley (Geographic Information Officer)

Ambrose Gmeiner (Land Surveyor)

Absent:

Matthew Duffy (Committee Chair, County)

### **DISCUSSION TOPICS**

#### **Upcoming presentations**

The committee discussed presentation topics / presenters for upcoming general meetings.

October 18, 2024 – Everything is on track for Jason Howell from the Pinelands Preservation Alliance and Luis Olivieri from Hopeworks to present. GIO Brian Embley and Zach Christman have confirmed with the two presenters. The NJGF meeting and presentations are set for the normal 10 AM Friday time slot.

Dec 2024 – David Kraiker from the US Census will present on census related topics

March 2025 – Nothing confirmed yet. Some potential options include John Hasse from Rowan presenting on NJ MAP, NJDEP presenting on their dredging management system.

## Meeting Minutes Adoption

The minutes from the June 6 General and Executive meetings were formally adopted. Note that the June 6 Executive meeting minutes were adopted pending the correction of the presenter listed for October. Secretary Calen Daugherty made this correction and sent out updated minutes shortly after the end of the Sep 5 meeting.

	Moved	Seconded	Yea	Nay	Abstained	Absent
Embley		X				
Duffy						X
Gatti	X					
Daugherty			X			
Christman			X			
Costello			X			
Hainsworth			X			
Cauler			X			
Gmeiner			X			
Fung			X			

## Review of Constituent Membership Updates

Last month Chairman Matt Duffy emailed the Executive Committee and reminded everyone to consider having their constituents update their NJGF membership information. GIO Brian Embley and Administrator Maya Thomas briefly reviewed the process and noted some of the benefits of updated membership information.

## Review of NJGF Elections

With elections coming up in a few months, Administrator Maya Thomas reviewed the election timeline that had been sent out in a prior email. Below is the timeline with important dates bolded.

### Election Timeline

Reach out to task force chairs to verify active members (Maya) - start Fri 9/6

Provide list of members eligible for nomination/voting to EC (Maya) - due Mon 9/23

### **Nominations open - Thu 9/26**

Send out nominations open notification emails (Maya) - Thu 9/26

Send out nominations open reminder emails (Maya) - Thu 10/10

**Verbal nominations open reminder at NJGF meeting (EC) - Fri 10/18**

**Nominations close - Wed 10/23**

**Prepare election roster with bios & pictures (EC) - due Fri 10/25**

Set up voting (Maya) - due Fri 11/1

**Voting opens - Mon 11/4**

Send out voting notification emails (Maya) - Mon 11/4

Send out voting reminder emails (Maya) - Tue 11/12

**Voting closes - Mon 11/18**

**Results announced at NJGF meeting (EC) - Thu 12/5**

GIO Brian Embley also reviewed the upcoming positions and eligibility of current committee members. He also recommended everyone nominate any potential candidates, and briefly discussed that per the bylaws the committee may nominate a candidate for a sector if none has been nominated through the usual membership nomination process.

**Eligibility for Second Term**

- County – Matt Duffy, end of 2nd term.
- Municipal – John Hainsworth, end of 2nd term.
- Private Sector – Calen Daugherty, end of 2nd term.
- State – Scott Costello, end of 1<sup>st</sup> term, but not running for a 2<sup>nd</sup> term.
- University/College/K-12 – Zach Christman is incumbent and eligible for 2nd term.

**MOTION TO ADJOURN**

	Moved	Seconded	Yea	Nay	Abstained	Absent
Embley			X			
Duffy						X
Gatti	X					
Daugherty			X			
Christman			X			
Costello			X			
Hainsworth			X			
Cauler			X			
Gmeiner		X				
Fung			X			

End 1:30pm