Meeting Minutes
New Jersey Geospatial Forum
Executive Committee Meeting
January 24, 2014

The meeting was called to order. Attendees: Trish Long, Roger Barlow, Andy Rowan, Paul Caris, Chris McClain, Dom Elefante, Stephen Eckhardt, Donald Walby, Jennifer Rovito, Tanya Nolte

**Election of Officers for 2014**

Chairperson: Chris McClain nominated by Andy, second by Trish. Motion passed.
Vice Chair: Paul Caris nominated by Andy, second by Roger. Motion passed.
Secretary: Tanya Nolte nominated by Andy, second by Trish. Motion passed.

**2014 Meeting Schedule**

General Meetings

* Friday **March** **14**, 2014 10.00am – 12:00pm
* Friday **June 6**, 2014 10.00am – 12:00pm
* **Oct**: Date and time TBD. To be held during MACURISA conference Oct 22-24
* **December**: TBD. At the March general meeting, Chris will gauge attendee interest in meeting on a day other than a Friday. Options are Wed 12/3 or Fri 12/5.

Executive Committee

* Friday **March** **14**, 2014 1:00pm – 3:00pm
* Friday **April 25**, 2014 9.30am – 12:00pm
* Friday **June 6**, 2014 1:00pm – 3:00pm
* Friday **Sept 12**, 2014 9.30am – 12:00pm
* Oct: TBD
* Dec: TBD 1:00pm – 3:00pm

Barbara to email the meeting dates to the general membership via the listserve.

**Old Business**

1. Need replacement for County representative. Chris will email constituency to request a volunteer, with plans to have someone in place by the March meeting.
2. *Taskforce & Other Ongoing Efforts*
	1. Elevation Taskforce:
* Dom reported the RFP for the Meadowlands region is in review with hopes to fly in March.
* Roger reported USGS ground control pre-flight work is complete for 6 northeast NJ counties, though no collection yet in the due to snow. Data should be ready 6-7 months after collection but a firmer timeline will established once data has been collected.
* NOAA is collecting Monmouth County and south, with good data for Barnegat inlet and all major estuarine areas. Priority collection is during clear water which is difficult in our area.
* Waiting for confirmation of the President’s budget. There is a recommendation for increased funding for LiDAR. At the national level, Salem, Burlington, Camden and Gloucester are priorities for collection at quality level 2.
* Via the listserve, members of the taskforce have been discussing the issue of co-ordination and availability of ground control points. Typically, no ground control monuments are left behind after flights.
* A meeting of the Taskforce is anticipated for late April.
	1. Shared Services Taskforce: With the resignation of Eric Anderson as County representative, Shared Services needs a new Executive Committee liaison.
	2. Education Outreach Taskforce: Nothing to report.
	3. Orthophotography: There is hope for a 2015 flight, but no solid funding commitments as yet. Philadelphia Corp of Army Engineers was suggested as a potential funding partner. Andy noted that currently there is not a need for a taskforce since the stakeholders are mostly state agencies.
	4. Address Points: Goal for the taskforce is to create a standard schema for addresses. OGIS has built statewide points based on parcel centroids, which has been refined by Ocean and Cape May counties. Monmouth, Sussex and Morris have also been working on points, so there is a need for an agreed upon schema before too much more work is done. One question is whether to build single point or multi points. Andy moved to create the taskforce with Chris Klaube (Monmouth County) as chair, seconded by Don. Motion passed. Andy will create a mission statement.
	5. Data Catalog: There was discussion about Roger’s proposal to create a catalog of information about framework datasets (elevation, parcels, address points, etc.), such as cartographic priorities, agencies responsible for updates, date of last update, etc. in order to do a better job communicating the status of framework data. It would be beneficial if planned projects could also be included in order to increase awareness and help leverage resources. NSGIC has an online GIS inventory (gisinventory.net) that will import metadata and output it as a status map. OGIS has sent metadata from NJGIN to gisinventory but has not worked further as yet. Gisinventory will auto-update when metadata changes, but how it handles non-standard geographic areas such as the Highlands is unknown. OGIS is closer to revamping the NJGIN portal so a marketplace/catalog could potentially reside there (as an alternative to gisinventory).

**New Business**

1. Paul mentioned there is no update regarding the status of URISA restructuring its relationship with chapters. MACURISA to meet sometime after Superbowl.
2. Announcements:
	* DEP Mapping Contest Thursday April 10
	* NJSPLS annual conference Feb 5 – 7 in Atlantic City
	* International LiDAR Mapping Forum in Denver Feb 17-19
	* There may be potential to bundle passes to multiple ESRI conferences.
3. Steve confirmed the speaker for the March general meeting. He will see if the speaker will take the full period or whether we will need a 2nd speaker.

Motion to adjourn made by Don and seconded by Paul. Meeting adjourned at 10.40am