Date: September 16, 2021

Time: 1-2:30pm

Location: Teleconference meeting via Teams

Attendees: Trish Long, Andrew Rowan, Douglas Schleifer, Mike Shanahan, Calen Daugherty, Dominador Elefante, Ann-Marie Falkowski, Maya Thomas

**Approval of minutes**

The committee approved minutes of the previous executive committee meeting.

**Nominations/Elections for 2022**

* The committee will start planning for 2022 elections to the Executive Committee of the NJ Geospatial Forum.
* Several current members’ terms will expire in December 2021 including:
	+ Trish Long (Federal)
	+ Dom Elefante (Regional Authority/MP)
	+ Gary Veenstra (Land Surveyor)
	+ Mike Shanahan (Non-government Organization)
* In addition, the Municipal Government constituency group remains vacant.
* Ann-Marie Falkowski volunteered to be the election chair and take the lead to plan announcements, organized bios for nominees, and set up voting.

**Constituency Group Discussion**

**Municipal Government**

* There remains a need to fill the vacancy.
	+ The committee discussed reaching out to county contacts to seek recommendations.
* The Local Government Constituency Meeting is scheduled for October 28, 2021 from 9-12.
	+ Agenda is being developed
		- Agenda will focus on data and applications that are developed at the state that are of interest to municipalities, including a presentation by the State Police.

**State Government**

* Plan to give updates on servers at General Meeting.
* Recently the NJDEP BGIS filled three GIS positions.
* NJDEP and NJDOT to host the NJ Trails and Greenways Summit 2021 on September 22 to 23. This should be of interest to NJGF members, especially the Trails Task Force. Unfortunately it overlaps the General Meeting of the Geospatial Forum.

**Federal Government, Regional Authority/MPO, County Government, Land Surveyor, University/College/K-12, Non-government Organization, Private Sector**

* No announcements.

**Task Force Discussion**

**Elevation Task Force**

* Douglas Schleifer is working on a plan for the development of elevation derivative projects.
	+ Upon completion, a task force meeting will be scheduled to discuss the plan.

**Trails Task Force**

* Civil Solutions should be wrapping up Data production this month.
* The Trail Task Force and the Executive Committee will discuss the possibility of preparing a presentation for December meeting.

**Geodetic Task Force**

* No announcements.

**Other Discussion**

**Utility Systems Task Force (pending)**

* Next step is to propose a Mission Statement and Goals.
* The committee discussed the scope of the task force and agreed that it should at least encompass wastewater and stormwater utilities.
* Dom Elefante is working with Rich Caprio to develop a mission statement.
* The executive committee agreed to recommend points of contact in the utility field.
	+ Trish volunteered to contact the Trenton Water Department, since the might be interested in the task force.

**Other Topics of Discussion**

* Maya Thomas reminded committee members to email her with Task Force meeting schedules.

**Upcoming General Forums**

* The committee brainstormed future NJGF General Forum meeting topics.
* Two ideas presented include:
	+ Trails presentation
	+ Covid-19 presentation
		- Discussed the possibility of presenting about the New Jersey COVID-19 Data Dashboard.

**Reminder of Upcoming Scheduled Meeting Dates**

* General Meetings (10am-12pm)
	+ September 23, 2021
	+ December 2, 2021
	+ March 3, 2022
* Executive Committee Meetings
	+ December 2, 2021 (1-2:30pm)
	+ January 6, 2022 (10:30am)
	+ March 3, 2022 (1-2:30pm)