

New Jersey Geospatial Forum Executive Meeting Minutes



DATE: January 5, 2023

TIME: 10:30am – 11:52pm

LOCATION: Teleconference meeting via Teams

CALL TO ORDER

A reorganization meeting of the New Jersey Geospatial Forum Executive Committee was called to order by Executive Chairwoman Trish Long at 10:30am at the above-mentioned date via Microsoft Teams

ROLL CALL

Present: Geographic Information Officer, Brian Embley; Chairwoman, Trish Long; Vice Chairman, Mark Gatti; Secretary, Matthew Duffy; Members: Zachary Christman, Scott Costello, Calen Daugherty, John Hainsworth, Tanya Nolte, Gary Veenstra.

A quorum was present.

Also present, Maya Thomas from NJOIT and Doug Schleifer from NJOGIS, acting as group administrator and advisor to the board, respectively. All those present were attending the meeting remotely from Microsoft Teams

REORGANIZATION OF COMMITTEE POSITIONS

A vote affirmed Trish Long as *Executive Committee Chairwoman*.

	Moved	Seconded	Yea	Nay	Abstained	Absent
Embley			X			
Long			X			
Gatti			X			
Duffy			X			
Christman			X			
Costello			X			
Daugherty			X			
Hainsworth			X			
Nolte	X					
Veenstra		X				

A vote affirmed Mark Gatti as *Vice Chairman*.

	Moved	Seconded	Yea	Nay	Abstained	Absent
Embley			X			
Long	X					
Gatti			X			
Duffy			X			
Christman			X			
Costello			X			
Daugherty			X			
Hainsworth			X			
Nolte			X			
Veenstra		X				

A vote affirmed Matthew Duffy as *Secretary*.

	Moved	Seconded	Yea	Nay	Abstained	Absent
Embley	X					
Long			X			
Gatti			X			
Duffy			X			
Christman			X			
Costello			X			
Daugherty			X			
Hainsworth			X			
Nolte			X			
Veenstra		X				

DISCUSSION TOPICS

Executive Committee and the Geospatial Forum – Maya Thomas provided details of the interaction between the Geospatial Forum and the Executive Committee. Submit a request to OIT.geodata@tech.nj.gov for a listing of your constituency membership or if you need to add anything further to the general announcements.

Adjustment request for consideration to the University/College/K-12 constituency group – Maya Thomas provided details regarding an email received from the public, believed to belong to the *Private Sector* constituency. In this email it was requested that there be an expansion to the *University/College/K-12* constituency. Trish Long will reply to this email and with the recommended *Private Sector* constituency.

Changes to constituency organizational structure – A conversation continued from previous meetings regarding changes to constituency groups. At that time, it was identified that organizational structure changes to a constituency (merging of two groups) would also impact the election process to require further changes. Doug Schleifer offered that when there are enough desired edits or adjustments to the bylaws in the future, specific language to the *University/College/K-12* be amended to explicitly include “students”. Although this point was not formally ratified with a vote, this was generally agreed to by all present.

General announcements – Chairwoman Long reviewed details regarding the following notes: Edith Konopka from the *Geodetic Task Force* is retiring, and Steve Eckhardt will take her place. *Trails Task Force* has a new co-chair, Mackenzie Piggot. Member Nolte offers that Mackenzie Piggot is also the new trails coordinator at the NJDEP. Member Nolte notes that a Trails data layer update process is about to be begin and requests use of the Geospatial Forum logo (together with the NJDEP logo). Although this request was not formally ratified with a vote, it was generally agreed to and approved by all present.

Elevation Task Force bids a fond farewell to both Roger Barlow and Doug Schleifer this summer and Trish Long will serve as liaison to temporarily fill these vacancies. Doug will contact John Tyrawski of the NJDEP and invite him to take the lead.

Utilities & Public Works Task Force led by Dom Elefante and Chris McClain now have the mission statement posted online. For open discussion Chairwoman Long offers choice of having this task force as a standing task force versus a final delivery of standards report. Member Veenstra offers that activity here has slowed a bit and that the mission is not yet complete and that he will reach out to Dom Elefante (for a status update and mission refocusing).

Upcoming meeting schedule

NJGF Executive Meetings				NJGF General Meetings			
Day	Date	Time	Location	Day	Date	Time	Location
Thursday	3/2/2023	1:00pm	MS Teams	Thursday	3/2/2023	10:00am	MS Teams
Thursday	6/1/2023	1:00pm	MS Teams	Thursday	6/1/2023	10:00am	MS Teams
Thursday	9/7/2023	1:00pm	MS Teams	Thursday	10/12/2023	10:00am	MS Teams
Thursday	11/2/2023	1:00pm	MS Teams	Thursday	12/7/2023	10:00am	MS Teams
Thursday	1/4/2024	1:00pm	MS Teams				
Thursday	3/7/2024	1:00pm	MS Teams				

General meeting presentation topic – Member Veenstra will develop an open panel discussion covering the topics that include “*GIS & Surveying*” together with Richard Caprio. Member Veenstra requests suggestion for a presenter participant from the ‘State side’ of the industry to better discuss the differences between private and public. Doug Schleifer and Member Nolte offer the NJDOT and the SADC, respectively. Member Costello will reach out to Angela Witcher (NJDEP) and DEP’s survey team with an invitation to participate as the ‘Federal’ presenter participants. Member Veenstra requests names of NJDEP contacts that would also participate. Member Veenstra will develop a final list of presenter participants for the general meeting and will submit a presentation abstract with enough time prior to the March meeting to allow for advertising.

Request to present at NJGF General Meeting – Officer Embley received an email request from Chris Kahn to present new GPS real time service his company is offering. Member Veenstra gave an update of what he found while researching more on this company and service. Both Member Daugherty and Member Veenstra express concerns regarding the NJGF and vendor presentations “selling their services”. Member Christman expands with more details regarding this service as a business and offers that Mr Kahn may have other opportunities to present relevant topics without violating the Forum presentation standards. Although no formal vote was taken, all those present agree to this point and Chairwoman Long offers a spot as a ‘lightning talk’ at the General Forum meeting in June. Officer Embley will respond to this email and offer this as a presentation opportunity.

General Meeting June – Chairwoman Long offers that the presentation topic for the June meeting will host lightning talks from the general membership. She requests the present group for ideas to be discussed at our next Executive Committee meeting in March. Chairwoman Long asks for a motion to adjourn the meeting if no other business needs to be covered.

MOTION TO ADJOURN

	Moved	Seconded	Yea	Nay	Abstained	Absent
Embley	X					
Long			X			
Gatti			X			
Duffy			X			
Christman			X			
Costello			X			
Daugherty		X				
Hainsworth			X			
Nolte			X			
Veenstra			X			