

# New Jersey Geospatial Forum

## Executive Meeting Minutes



**DATE:** March 2, 2023

**TIME:** 1:00pm – 2:30pm

**LOCATION:** Teleconference meeting via Teams

### CALL TO ORDER

A regular meeting of the New Jersey Geospatial Forum Executive Committee was called to order by Executive Chairwoman Trish Long at 1:00pm at the above-mentioned date via Microsoft Teams

### ROLL CALL

Present: Geographic Information Officer, Brian Embley; Chairwoman, Trish Long; Vice Chairman, Mark Gatti; Secretary, Matthew Duffy; Members: Zachary Christman, Scott Costello, Calen Daugherty, John Hainsworth, Tanya Nolte, Gary Veenstra.  
A quorum was present.

Also present for the second half of the meeting, Doug Schleifer from NJOGIS, acting as advisor to the board. All those present were attending the meeting remotely from Microsoft Teams

Chairwoman Long made a motion to vote on the approval of meeting minutes from January 5

### ADOPTION OF MEETING MINUTES 1/5/23

	Moved	Seconded	Yea	Nay	Abstained	Absent
Embley			X			
Long	X					
Gatti		X				
Duffy			X			
Christman			X			
Costello			X			
Daugherty			X			
Hainsworth			X			
Nolte			X			
Veenstra			X			

### DISCUSSION TOPICS

**General Meeting Recap and Call-In Callers ID Conversation** – Chairwoman Long called the meeting to order, congratulated and thanked Member Veenstra for a great NJGF General Meeting presentation earlier in the day. Chairwoman Long noted identification of meeting participants that call into our meetings can at times remain unknown. Chairwoman Long asked Officer Embley if anything could be implemented for next meeting to identify all callers and participants.

**Adoption of December General Meeting Minutes** – Chairwoman Long noted that not all members had a chance to review meeting minutes for December and approval of these General Meeting minutes will be voted on at our next meeting in June. It was again noted that the Executive meeting previously scheduled in December was cancelled.

## **TASK FORCE REPORTS**

**Elevation Task Force** – In anticipation of Roger Barlow (and Doug Schleifer) retiring soon, potential replacement options were discussed. Doug Schliefer invited John Tyrawski to take over, but John declined. A search for a replacement to the Elevation Task Force Chairperson will continue. Chairwoman Long will temporarily sit as Elevation Chair at the next meeting, tentatively scheduled for the first week in April.

**Public Works Task Force** – Member Veenstra noted a meeting is scheduled for March 3<sup>rd</sup> and he will have more to report at our next meeting.

**Geodetic Task Force** – As was announced previously, Edith Konopka is retiring, Steve Eckhardt will resume her role as Chairperson. Steve drafted a restatement of Elevation Task Force goals to include information regarding the National Spatial Reference System 2022. Member Veenstra asked that this document replace the one currently on our website. Officer Embley asked that first this document be reviewed by the Executive Committee and Member Veenstra agreed to email this document to committee for members' review.

## **FUTURE GENERAL MEETINGS DISCUSSION**

**June General Meeting Format** – Chairwoman Long asks Officer Embley if this meeting can be in-person hybrid meeting to include MS Teams and in-person attendance. Officer Embley noted that more information will be forthcoming from NJOIT and NJ Facilities Administration to answer his previous request for in-person meeting confirmation for June NJGF General Meeting. Officer Embley will then report this information to Chairwoman Long as soon as his submitted question is answered.

**June General Meeting Topic Submittal** – Chairwoman Long requested a volunteer to receive and process incoming submitted lightning talk ideas from the general assembly and thanked Secretary Duffy for the same. Chairwoman Long and Secretary Duffy will develop and coordinate announcement/advertisement of NJGF June General Meeting and agreed to deliver email announcement to all forum members on Wednesday, March 15<sup>th</sup>.

**October General Meeting Presentation Ideas** – Chairwoman Long requests that Members reach out to her with topic ideas for future meetings. Member Daugherty offered his recent interaction and invitation with the Edwin B Forsythe Wildlife Refuge and asked Secretary Duffy and all members if anyone had another contact there. Member Daugherty will forward on his recent communication to Chairwoman Long and Secretary Duffy for a team effort to secure an in-person presentation for October meeting of the NJ Geospatial Forum General Assembly.

## Upcoming meeting schedule

NJGF Executive Meetings				NJGF General Meetings			
<u>Day</u>	<u>Date</u>	<u>Time</u>	<u>Location</u>	<u>Day</u>	<u>Date</u>	<u>Time</u>	<u>Location</u>
Thursday	6/1/2023	1:00pm	MS Teams	Thursday	6/1/2023	10:00am	MS Teams
Thursday	9/7/2023	1:00pm	MS Teams	Thursday	10/12/2023	10:00am	MS Teams
Thursday	11/2/2023	1:00pm	MS Teams	Thursday	12/7/2023	10:00am	MS Teams
Thursday	01/4/2024	1:00pm	MS Teams				
Thursday	03/7/2024	1:00pm	MS Teams				

Chairwoman Long asks for a motion to adjourn.

## MOTION TO ADJOURN

	Moved	Seconded	Yea	Nay	Abstained	Absent
Embley		X	X			
Long			X			
Gatti			X			
Duffy			X			
Christman			X			
Costello			X			
Daugherty			X			
Hainsworth			X			
Nolte			X			
Veenstra	X					

End 1:44pm