

New Jersey Geospatial Forum

Executive Meeting Minutes



DATE: September 7, 2023

TIME: 1:00pm – 2:30pm

LOCATION: Teleconference meeting via Teams

CALL TO ORDER

A regular meeting of the New Jersey Geospatial Forum Executive Committee was called to order by Executive Chairwoman Trish Long at 1:00pm at the above-mentioned date via Microsoft Teams

ROLL CALL

Present: Geographic Information Officer, Brian Embley; Chairwoman, Trish Long; Vice Chairman, Mark Gatti; Secretary, Matthew Duffy; Members: Zachary Christman, Scott Costello, Calen Daugherty, Gary Veenstra.

A quorum was present.

Also present for the meeting, NJGF Web Administrator Maya Thomas. All those present were attending the meeting remotely from Microsoft Teams.

Chairwoman Long requested a motion to vote on the approval of Executive Committee and General Forum meeting minutes from June.

ADOPTION OF EXECUTIVE MEETING MINUTES 6/2023

	Moved	Seconded	Yea	Nay	Abstained	Absent
Embley			X			
Long			X			
Gatti			X			
Duffy	X					
Christman			X			
Costello			X			
Daugherty			X			
Hainsworth			X			
Nolte						X
Veenstra		X				

ADOPTION OF GENERAL MEETING MINUTES 6/2023

	Moved	Seconded	Yea	Nay	Abstained	Absent
Embley			X			
Long			X			
Gatti			X			
Duffy	X					
Christman			X			
Costello			X			
Daugherty			X			
Hainsworth			X			
Nolte						X
Veenstra		X				

DISCUSSION TOPICS

Elevation Task Force Dissolution – Officer Embley explained how the Elevation Task Force is now a collection of three people from the State of NJ (Officer Embley with Angela Witcher and John Tyrawski). This small group is responsible for elevation data update acquisitions for the State of NJ, rendering the Elevation Task Force to be currently unnecessary. Officer Embley agreed to update the General Forum with an announcement at our October meeting.

DISSOLUTION OF THE ELEVATION TASK FORCE

	Moved	Seconded	Yea	Nay	Abstained	Absent
Embley			X			
Long		X				
Gatti			X			
Duffy	X					
Christman			X			
Costello			X			
Daugherty			X			
Hainsworth			X			
Nolte						X
Veenstra			X			

Election Process – Web Administrator Thomas reviewed the timeline breakdown needed for holding a NJGF elections. Chairwoman Long noted that the following constituency groups are up for election this December: Chair (Long), Vice Chair (Gatti), Land Surveyor (Veenstra), Municipal Government (Hainsworth), and Non-government Organization (Nolte).

NJGF at MAC URISA Atlantic City 2024 – Web Administrator Thomas brought a request for consideration from our partners at MAC URISA. The MAC URISA Conference Committee is requesting the time of the meeting we will hold next October at Resorts in Atlantic City to be 3pm. After some discussion there was not a formal vote taken, but it was generally agreed to that Friday afternoon was not a good option. An offer to move the meeting to Thursday was generally agreed to and Maya will deliver this suggestion to our partners from MAC URISA.

Meeting Presentations – Web Administrator Thomas offered an Open Data primer refresher to offer as an announcement at the October meeting. It was also generally agreed that Officer Embley go in depth on this topic at a future meeting, possibly December or next year.

Hybrid Meeting Preparations – Web Administrator Thomas reviewed what will be needed to prepare for the hybrid meeting format we are going to use at the October meeting next month. Maya will send an email further describing this and what will be required of two volunteers needed for October, the Committee will further discuss and plan via email.

FUTURE GENERAL MEETINGS DISCUSSION

Meeting Presentation – Member Christman agreed to reach out John Hassee to present the NJMAP (New Jersey Municipal Asset Profiler) application at the upcoming December General Geospatial Forum Meeting.

Upcoming meeting schedule

NJGF Executive Meetings				NJGF General Meetings			
<u>Day</u>	<u>Date</u>	<u>Time</u>	<u>Location</u>	<u>Day</u>	<u>Date</u>	<u>Time</u>	<u>Location</u>
Thursday	11/2/2023	1:00pm	MS Teams	Thursday	10/12/2023	10:00am	MS Teams
Thursday	1/4/2024	1:00pm	MS Teams	Thursday	12/7/2023	10:00am	MS Teams
Thursday	3/7/2024	1:00pm	MS Teams				

Chairwoman Long requests a motion to adjourn if there is no other business.

MOTION TO ADJOURN

	Moved	Seconded	Yea	Nay	Abstained	Absent
Embley		X				
Long			X			
Gatti			X			
Duffy	X					
Christman			X			
Costello			X			
Daugherty			X			
Hainsworth			X			
Nolte						X
Veenstra			X			

End 1:59pm